

Appendix A - TI-S Policy and Research Department Guidelines for TI Working Papers

Aim

To provide succinct, well-structured and innovative analysis of key anti-corruption issues, synthesising existing knowledge and whenever possible adding to it; to share knowledge within the anti-corruption movement and with other relevant stakeholders.

Intended Audience

TI Movement plus CSOs, institutions, companies, governments, journalists and academics engaged in work related to issue area.

Brief Description

WPs are research documents that provide an overview and analysis of an issue. They reflect TI's ongoing work in a topical area, highlighting issues of concern and possible options for action. They do not set out a specific TI position on an issue, though they may outline possible positions TI could take. WPs may take the form of case-studies, lessons-learned, summaries of existing research or brief original research.

Content

WP content will vary depending on the issue addressed as well as the form the document takes. There should, however, be some basic continuity between WPs. All WPs should address the following questions:

- What is the precise issue at stake?
- Why is this issue important to TI in the context of the fight against corruption?
- What is the current discourse on and around this issue, including the various 'camps'?
- What are the challenges facing anti-corruption activists and practitioners on this issue?
- What are the potential opportunities for anti-corruption activists and practitioners on this issue?

If TI's work on the issue in question is sufficiently advanced, additional questions are:

- What is TI's experience in relation to the issue?
- What are the potential future policy options for TI in advancing its work on this issue?

Production Process

WPs are produced drawing on expertise within TI as well as the anti-corruption movement more broadly. They may be initiated by any member of the TI movement, including National Chapters, the TI Board, special working groups or task forces, and by TI-Secretariat departments. If appropriate, WPs may also be initiated by the anti-corruption movement more broadly. To provide consistency in their presentation and in the process by which they are produced, WPs are coordinated by the TI-Secretariat's Policy and Research Department. Where appropriate given the issue in question, TI may commission authors and researchers external to the TI movement to undertake work relating to WPs. The Policy and Research Department will work closely with WP initiators in their development and will ensure consultation with other members of the TI movement with expertise on the issue in question.

WPs will be produced in a number of steps:

Step 1: WP is initiated by member of TI movement who informs and consults with Policy and Research Department to agree framework, timeline and who will be involved in producing document



Step 2: First draft (including intended target audience) produced by person/team agreed in Step 1 and shared for comments among initial consultation group – again, as agreed in Step 1



Step 3: Second draft produced and circulated to national chapters, TI individual members, member of the TI Board of Directors and other individuals within the TI Movement with expertise on the issue, plus selected external experts, for comments (minimum 4 week consultation period)



Step 4: Third draft produced and approval to publish on TI website sought from Director of TI-S Policy and Research Department (1 week approval period)



Step 5: Final version prepared and published via TI website, ChapterZone and distributed via email/limited hard copy to target audience



Step 6: Published WPs open for comment, periodically reviewed and, where necessary, revised