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Call for Proposals

Transparency International Asia Pacific (TIAP)

Development of Monitoring & Evaluation Systems for TIAP Strategy 2012

Date:	22.06.09
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TIAP Strategy 2012

Introduction

Transparency International (TI), the global civil society organisation leading the fight against corruption, brings people together in a powerful worldwide coalition to help bring to an end the devastating impact of corruption on men, women and children around the world.

In Asia Pacific, a recently developed 5-year strategy (**TIAP Strategy 2012** in appendix A) formulates a road map to guide our programmatic work in the region and define ways to strengthen our organisational capacities. It also serves as a common reference for TI Secretariat and the 20 chapters in the region to structure their work, guide discussions, aid decision making, and manage mutual expectations.

The implementation of the **TIAP Strategy 2012** revolves around **a number of organisational development and advocacy programmes and requires** an adequate system of monitoring (TIAP M&E). The **Asia Pacific Department (APD)** is working on the development of this M&E framework and is looking for an **M&E specialist** to assist and advise relevant staff in this process.

The purpose of TIAP M&E will be to increase the effectiveness of TI operations in the Asia Pacific region. It will provide TIAP with instruments for better planning and management, for learning and sustainability, for improving our performance, and for demonstrating results as part of our enhanced accountability to our key stakeholders.

The TIAP M&E will assess the specific processes, outcomes, and contributions of our work in Asia Pacific in relation to the:

1. implementation of the **programmes components** included in the TIAP Strategy 2012; and
2. implementation of the **TIAP Strategy 2012** as a whole.

Assignment

The Transparency International Secretariat (TI-S) is hereby issuing a call for a Proposal for a consultant to develop in consultation with key stakeholders the TIAP M&E systems.

The work to be undertaken includes the following deliverables and milestones:

Activities	When	Where
The consultant reviews relevant TI documentation (TI vision, mission and guiding principles, membership accreditation policy, DFID PPA indicators, TI 2010 strategic framework), and gets familiarised with the TIAP Strategy 2012.	July 2009 (2 days)	N/A
The consultant provides a 1 day training on best practice in Monitoring and Evaluation Frameworks and developing indicators for APD staff in Berlin.	August 2009 (1 day)	Berlin
The consultant meets with selected APD Staff as well as members of the TI Organisational Development Unit to discuss the TIAP Strategy 2012 and related programmes, and develops an overall skeleton M&E Framework for the TIAP Strategy 2012 , including the development of key indicators to monitor progress.	August 2009 (3 days)	Berlin
The consultant works with relevant APD programme staff to develop a skeleton for the M&E framework as well as an implementation process for each of the following TIAP programmes: 1. TIAP Institutional and Network Strengthening	August 2009 (9 days)	Berlin

Programme 2009-2013 (TIAP INSP 2013) 2. Forest Anti-Corruption Advocacy programme (FAAA 1) 3. TI Vietnam Programme		
The consultant presents the proposed skeleton to TIAP representatives, collates feedback and input, and tests the feasibility of the proposed system.	September 2009 (3 days)	Berlin
On the basis of the feedback from TIAP representatives, the consultant finalises the TIAP M&E system and presents a final version to TI-S.	September 2009 (3 days)	Berlin
The consultant presents the final version TIAP M&E system to all national chapters, TIAP actors and key stakeholders at the Regional Governance Meeting in Greece in October 2008, and provides basic guideline/training towards successful implementation.	October 2009 (4 days)	Berlin
The consultant provides on-going expert advice to TIAP to help the implementation/monitoring of sound M&E systems for the programme components of the TIAP Strategy 2012.	October – December 2009 (2 days)	On the phone

Submission Requirements

The proposals will need to include:

1. An explanation of the approach that the consultant proposes to take for the assignment, and comments/suggestions for improvement of the process.
2. Breakdown of days for each activity, with related cost, including transport and accommodation, all in Euro.
3. CV outlining previous experiences on developing M&E systems outlining methodologies used in past assignments.
4. References.

Proposals should be submitted by email in MS Word format to nsandoval@transparency.org.

The deadline for the receipt of the proposals is **10 July 2009**.

The successful supplier will be notified by **17 July 2009**.